

Research Request

Bill To:

Name: _____

Street Address: _____

City, State, Zip _____

Phone: _____

Email Address: _____

Information Request

Please be as specific as possible in your request. Site who you are wanting information on, what information is requested and check which resources you would like us to check in. By providing as much information as you know on the ancestor your are researching, it will make it easier for our researchers to find the information that you seek. Please include birth, death and marriage information, if it is available. Attach additional pages to this form if necessary. Our goal is to provide you as much information as we have available.

Resources to Search (please check)

- Family Surname Files & Books
- Evans & Stivers
- Caldwell's Atlas
- Marriage Records Vol I
- Marriage Records Vol II

- Thompson's Vol I & II
- Evans & Stivers
- Adams County 200 Years
- Adams County 1989
- Wills
- Estate Inventories
- Soldier Burial Records

- Lores & Legends
- Obituaries
- Cemetery Books
- Census Records & Male Enumerations
- Early Births
- Early Deaths
- Court Records
- Internet Research

Research Fees

Our standard research fee is \$10/hour, with a one hour minimum. Every effort will be made to keep costs at a minimum. Copies are .50¢ per page, in addition to the research fee. Per your **specific** request, we can also conduct lookups on the computer (i.e., Ancestry, FamilySearch, Fold 3) for those without computer access or memberships to those sites.

Obituary Fees

Obituary Lookup Fees are priced differently for your convenience and savings. All obituaries will be \$2 each. We ask that you limit your obituary lookups to 6 per order.

Your signature below authorizes our researchers to begin research on your behalf at our standard rates. If you have any questions, please contact us.

Authorizing Signature

Office Use Only:

Date Received: _____

Date Researched: _____

Time Spent: _____

Bill Sent: _____

Payment Received: _____

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